

THE TOWN OF FOREST HEIGHTS
RESOLUTION 39-18

**A RESOLUTION TO APPROVE A CONTRACT PROPOSAL TO PROVIDE ONE
TIME TREE TRIMMING SERVICE AT THE FOREST HEIGHTS COMMUNITY
GARDEN**

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, § 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, the Town owns, operates and maintains a Community Garden that provides plots and other gardening space for town residents to grow and tend to flowers and fresh vegetables as a town amenity and;

WHEREAS, the Town is currently making several upgrades to the Community Garden including the addition of signage and the installation of a gazebo to provide shelter and for aesthetic purposes and;

WHEREAS, the location options to situate a gazebo on the site are limited due to the size of the property and;

WHEREAS, because of this limitation, the Town has chosen a space to place said gazebo on the site that is currently obstructed by tree limbs from a tree on the abutting property which creates potential hazards and other concerns of safety related to installation and;

WHEREAS, the Town desires to cut back the tree limbs on the abutting property tree to safely install the gazebo in the Community Garden and;

WHEREAS, the Town Code of Ordinances Section 20-4 allows the submission of three different proposals/quotes for the procurement of services or items valuing less than \$10,000.00 and;

WHEREAS, four different proposals/quotes for tree trim service have been obtained from Ashton Manor Environmental, Faulkner Lawn Care & Landscape, Forest Valley Tree & Turf, LLC and JL Tree Service, Inc. and are attached hereto as Exhibit A and;

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WHEREAS, the most cost-effective proposal received for tree trim service has been submitted to the Town in the proposal by JL Tree Service, Inc. at a total cost of \$1,800.00.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Forest Heights, Maryland hereby authorize, and approve the purchase of tree trim service from JL Tree Service, Inc. at a total cost of \$1,800.00 to be paid from Budget line item 8045.

AND BE IT FURTHER RESOLVED that the Mayor and Town Council of Town of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute the contract and any other related instrument or document necessary to carry out the intent of this Resolution.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

PASSED this 20 day of June 2018.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

| <u>ROLL CALL VOTE</u> | <u>YEA/NAY/ABSTAIN/ABSENT</u> |
|-----------------------|-------------------------------|
| MUHAMMAD | <u>Yea</u> |
| KENNEDY II | <u>Yea</u> |
| MCLAURIN | <u>ABSENT</u> |
| BARNES | <u>Yea</u> |
| HINES | <u>Yea</u> |
| WASHINGTON | <u>Yea</u> |
| BROWNSON | <u>Yea</u> |

I HEREBY CERTIFY that the above Resolution No. 39-18 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 20 day of June 2018.

ATTEST:

THE MAYOR AND COUNCIL OF THE
TOWN OF FOREST HEIGHTS

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SIGNATURE ON FILE

Sherletta B. Hawkins, Town Clerk

By:

SIGNATURE ON FILE

Habeeb-Ullah Muhammad, Mayor

By

SIGNATURE ON FILE

Calvin Washington, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 21 day of June 2018 with 6 Aye votes and 0 Nay, constituting at least a four (4) vote majority, the aforesaid Resolution 39-18 passed.

SIGNATURE ON FILE

Sherletta B. Hawkins, Town Clerk

EXHIBIT A (Proposals: Ashton Manor Environmental, Faulkner Lawn Care and Landscape, Forest Valley Tree & Turf, LLC, JL Tree Service, Inc.)